

Please make sure you bring the following documents if you want to be admitted / enrolled at the Faculty of Mathematics and Natural Sciences as a doctoral candidate

1. Completed and signed application for admission to doctoral studies
2. Two copies of the Declaration of Intent to earn your PhD signed by you and your supervisor
3. Complete and signed C.V.
4. Certified copies and certified translations of your Master diploma
5. Certified copies and certified translations of your Master transcript
6. Certified copies and certified translations of your Bachelor diploma
7. Certified copies and certified translations of your Bachelor transcript
8. Certified copy of your secondary school-leaving certificate (high school). No translation necessary.
9. Copy of your passport/personal identity card
10. Proof of health insurance from a statutory health insurance company (if under 30 years of age).
11. Please create a new applicant account at: <https://klips2.uni-koeln.de/co/webnav.ini>
12. Please register at docfile: <https://docfile.uni-koeln.de/home>

Please sort all documents in the above indicated order.

Accepted languages are German, English and French.

Certified copies can be made relatively cheap at Aküdo on Zülpicher Straße:
<http://www.akuedo.de/index.php?page=kontakt>

If there are valid reasons why you can't provide certain documents at the moment, please talk to Ms Katharina Daun-Pignataro during visiting hours.

Dienstag 10:00 ~ 12:30
Mittwoch 16:00 ~ 18:00